

INTERNATIONAL MEMORANDUM OF COOPERATION FOR FACILITATING FACULTY-LED PROGRAMING

between

AUBURN UNIVERSITY, ALABAMA, USA ("AUBURN")

and

CHINA AGRICULTURAL UNIVERSITY, BEIJING, P.R.CHINA ("CAU")

BACKGROUND

Auburn and China Agricultural University desire to enrich their respective teaching and research programs and to strengthen and expand the mutual contacts between both Universities. In order to achieve these goals the parties wish to implement a short term (summer-based) exchange of Faculty-Led student programing between both Universities. The purpose is for students to be exposed to the academic and cultural environments in the host institution and in the host country. It is expected that students and faculty in both institutions will benefit directly from having academic visitors on campus. The program will allow for inclusion of new ideas and sharing of academic information as well as best practices, and help promote campus internationalization. This Memorandum establishes the terms and conditions for this cooperation in supporting faculty-led programing by the respective institutions:

For Auburn: (College of Agriculture).

For China Agricultural University: China Agricultural University

THE UNIVERSITIES AGREE AS FOLLOWS:

1. **Definitions.** The terms "Host University" and "Home University" have the following meanings:
 - a. Host University - the university accommodating the faculty-led student program;
 - b. Home University - the university providing the faculty-led student program.
2. **Period of Agreement.** This Memorandum becomes effective on the date of the last signature and will continue in effect for four (4) years. Official review of the Memorandum will take place four years after the date executed to allow extension.
3. **Initiation of Faculty-led Programing.** The respective departments, colleges, schools or disciplines of the parties will initiate each summer's programing. Planning should be

accomplished early enough to facilitate obtaining the necessary visas for students and instructors.

4. **Period of Faculty-led Programing.** Each student program is for a period of two to three (2-3) weeks during the summer. Different models and timing may be utilized, but these must be agreed upon by the international offices and the participating Colleges of each institution. This cooperative program is primarily a cultural visit and an opportunity for student interaction. Student participants may be awarded a certificate by the host university at the completion of the program. The home university may award its students credits according to its own regulations and procedures.

5. **Implementation of Faculty-led Programing.**

- a. The trial period of this program began in 2014 when Auburn students visited China Agricultural University (CAU). In turn, CAU students visited Auburn in 2015. In 2016, Auburn students will visit CAU and CAU students will visit Auburn. Starting from 2017, the program will be administered as a reciprocal summer program whereby students from one party (university) will visit the other party in alternate years. For example, CAU students will visit Auburn in 2017, while Auburn students will visit CAU in 2018. Each visiting delegation should be limited to a maximum of 25 individuals (including students and staff).
- b. Responsibilities of the Home University are as follows:
 - (1) to have its own students registered at the Home University during the program;
 - (2) to recruit, select, and administer pre-program orientation of student participants;
 - (3) to advise the Host University of any circumstances that might affect the student during the summer program (e.g. known medical problems); and
 - (4) to advise its students about cultural expectations at the Host University and in the Host country.
- c. Responsibilities of the Host University are as follows:
 - (1) to facilitate housing and local transportation for the visiting delegation;
 - (2) to develop an itinerary for the visiting delegation and share with the Home University;
 - (3) to inform the incoming students of health insurance requirements and availability; and
 - (4) to see to the overall welfare of the visiting delegation.

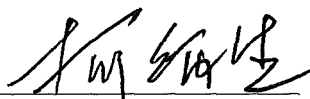
- d. Responsibilities of the visiting students/delegation are as follows:
- (1) to follow instructions and work with the Host University to ensure a successful cultural program.
7. **Designated Administrative Officials.** The administrative officials coordinating this program are:
- For Auburn: Henry Fadamiro
Assistant Dean & Director Global Programs, College of Agriculture
- For China Agricultural University: Liu Shuyan
Associate Dean, College of Plant Protection
8. **Termination.** Either party may terminate this Memorandum providing the other gives written notice of its intent to terminate. The terminating party will give notice at least 1 year prior to the effective date of the termination. Termination will not affect programs in effect prior to the effective date of the termination.
9. **Non-discrimination.** Both institutions subscribe to a policy of equal opportunity and will not discriminate on the basis of race, religion, color, sex, age, national origin or ancestry, marital status, parental status, sexual orientation, disability, or status as a veteran.
10. **Modification.** The parties may change or modify the terms of this Agreement only by written amendment signed by the parties.

AUBURN UNIVERSITY

CHINA AGRICULTURAL UNIVERSITY


Dr. Jay Gogue
President

15 May 2016
Date


Dr. Ke Bingsheng
President

2016.04.26
Date

**ADMINISTRATIVE AND EMERGENCY CONTACT
INFORMATION
FOR THE AGREEMENT BETWEEN
AUBURN UNIVERSITY
AND
CHINA AGRICULTURAL UNIVERSITY**

ADMINISTRATIVE CONTACT

(Person responsible for the general operation of this agreement)

	China Agricultural University	Auburn University
Name	Liu Shuyan Associate Dean	Henry Fadamiro Assistant Dean & Director of Global Prog.
Department	College of Plant Protection	College of Agriculture
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EMERGENCY CONTACT

(First person to be contacted in the event of an emergency related to this agreement)

	China Agricultural University	Auburn University
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